

NOTICE OF MEETING

TO: HUMAN RESOURCES/PERSONNEL COMMITTEE MEMBERS

John A. Gonzales, Chair
Redick Edwards
Carolyn Matthews
Milton Birdwell
Ray Shackelford

NOTICE IS HEREBY GIVEN that a meeting of the Human Resources/Personnel Committee of the Houston Housing Finance Corporation will be held Wednesday, January 17, 2024, at 9:00 a.m. Pursuant to the by-laws of Houston Housing Finance Corporation, the meeting will be held via conference telephone. Members of the public are invited to join the telephonic meeting and may make public comments during the public comment portion of the agenda. Interested parties may register to participate in the meeting by sending an e-mail to Kristin Shelton at kshelton@houstonhfc.com and providing their name and contact information. The following matters will be addressed at the meeting:

1. Discussion and possible action regarding office personnel;
2. Other matters.

Closed Meeting in accordance with TX Govt. Code § 551.101 et seq:

- Determination of quorum
- Announce date, time, a quorum is present, that a closed meeting will be held to deliberate (but to take no final action) on the following matters:
 - o Personnel. Regarding the appointment, employment, evaluation, duties, discipline, or dismissal of an employee (TX Govt. Code § 551.074)
- Announce adjournment of closed meeting

Announce time of the reconvened open meeting of the directors.

Action, if any, on closed meeting items

DATED: January 11, 2024

By: John A. Gonzales, Chair
Human Resources/Personnel Committee